

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2020**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/17/2020

Time: 8:00AM – 10:01AM

Present: Commissioners: Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Present by teleconference: Kay E Reiter, President; Mircea Handru, Sheriff Hilton,

Others Present:

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 11/12/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.  Electronic bills were discussed. There were questions on a couple invoices that were investigated and approved.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman did not have to attend a Better Building Contractor meeting on Thursday as the jail meetings have been postponed for the next couple of weeks. The contractors are working on all outside projects and they do not need to have to be in the building.	Russ Zimmerman		
	Commissioner Reiter attended the Solid Waste budget committee meeting yesterday morning. Administrator Garcia helped Solid Waste Clerk, Maureen Townsley, prepare a budget for the committee to review. The budget is going to have to use some of the carryover from past years. They have used carryover the past several years. A good portion of this is due to the Aim to Be Green Program that has no revenue coming in from the projects to cover expenses. Commissioner Reiter is going to recommend to the Solid Waste Board to look at this program with the new Director and make some decisions. She is going to recommend to approve the	Kay E Reiter		

	budget and allow the new Director to review when hired. Commissioner Zimmerman talked about the interviews for the Director. They had great candidates. They narrowed it down two candidates for the Board to interview in December.			
	Regional Airport meeting was postponed to November 23 <sup>rd</sup> . Administrator Garcia went over the Airport Hangar insurance. The insurance is paid through December 19 <sup>th</sup> . She reviewed what the insurance covers. This is liability for the staff caring for aircraft in the hangars and their responsibility in caring for them. This is not an expense the Commissioners are responsible for this is an Airport expense.	Russ Zimmerman		
<b>Commissioners and Administrator Discussion</b>	Administrator Garcia received a copy of a complaint sent to the Health Department. The complaint had concerns on departments in the county with sick staff and the elected official does not seem to be addressing this matter and complaints about staff not wearing masks. The complaint was sent to the departments noted to make sure they were aware. Commissioner Reiter plans to do a follow up call on this complaint.	Theresa Garcia		
	Commissioner Miller received an email from TMACOG asking for time for a water quality presentation. Commissioners were interested and will have Administrator Garcia work with TMACOG to set up the presentation.	Scott Miller		
<b>* Then /Now Documents</b>	<p>One certificate was presented by Sanitary Engineer. Purchase was made without obtaining the PO first. One invoice makes up this certificate. Napa Auto Parts - \$35.86</p> <p>One certificate was presented by the Board of Elections. PO was not in place for mileage reimbursement. One invoice makes up this certificate. Jan Sorg - \$130.94</p> <p>One certificate was presented by the Commissioner's Office. A PO was not established because it was supposed to be paid from OWDA loan but there was not enough funds. One invoice makes up this certificate. Poggemeyer Design Group - \$13,205.72 **this will be refunded when the loan is received.</p>	<p>Sanitary Engineer</p> <p>Board of Elections</p> <p>Commissioners</p>	<p>\$35.86</p> <p>\$130.94</p> <p>\$13,205.72</p>	<p>*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 3</p>
<b>* Personnel</b>	November Health insurance transfer was presented for signatures.		\$346,616.26	

* Travel Requests	None			
Mental Health Board	<p><b>Mircea Handru – Mental Health Board.</b> Mircea joined by teleconference. With the County being in red status most agencies are going remote but still providing services. Even by telehealth services. They will provide face to face services if needed. There is an increase in drug abuse and mental health calls for help. They are working on a project with the University to assist in recruiting community mental help therapists. This person needs to be able to serve anyone for any crisis. They are starting a scholarship program next year to help recruit these therapist. This is in their five year plan. Commissioner Zimmerman asked if the district was supplying the funds for the scholarship and if there would be an agreement with the individual that receives it to stay with the district. They will be asked to stay with the district for five years. Ohio Department of Health released 2019 report for suicide and overdose deaths. Mircea talked about Sandusky County statistics. He looks for this year to be one of the worst for the County and possibly for the State of Ohio. The annual ethics training was held last night. Dr. Gillet was the trainer and he did an excellent job. Mircea hopes to get him again next year. December 3<sup>rd</sup> will be the last Board meeting for the year. There is legislature to extend teleconferencing approval to June of 2021.</p>	Mircea Handru – Executive Director.		
Sheriff	<p><b>Chris Hilton – Sheriff.</b> Sheriff joined by teleconference for his regular meeting with the Commissioners. Sheriff did have a couple staff members test positive and were quarantined. With this and the County in red status he has gone back to his twelve hour shifts he was using in March. He plans to do this for at least four weeks and then he will reevaluate. Sheriff talked with Ron Hiser, Facility Management, about the construction at the jail. He is very apprehensive in letting others into the jail right now since his jail population is up. He is going to reach out to the Judges with a list of inmates that may be eligible to be released early.</p>	Chris Hilton - Sheriff		
* Resolutions	<p>2020 - 367  APPROVING APPROPRIATION TRANSFER FOR PROBATE COURT FROM CONTRACT SERVICES TO INTERDEPARTMENTAL (\$3,500.00) FOR END OF YEAR EXPENSES</p>	Probate Court	\$3,500.00	<p>*Motion: Move to Approve resolution  Moved by: Scott Miller  2nd: Russ Zimmerman  Yes - 3</p>

	2020 - 368 APPROVING APPROPRIATION TRANSFER IN CORONAVIRUS FUND FROM CONTRACT SERVICE (\$125,000.00) AND SUPPLIES (\$25,000.00) TO PAYMENTS TO OTHER AGENCIES FOR GRANTS	Coronavirus	\$151,000.00 \$25,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 369 APPROVING BLANKET RESOLUTION FOR ALL OUT OF COUNTY TRAVEL FOR THE CHILDREN SERVICES DEPARTMENT, DAY CARE WORKERS, ADMINISTRATORS, BUSINESS SERVICES CONSULTANT – OMJ, ASSISTANT DIRECTOR/PROGRAM DIRECTOR AND DIRECTOR OF THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) FOR CALENDAR YEAR 2021.	DJFS		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 370 AUTHORIZING USE OF CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT (CARES) FUNDING FOR PUBLIC SAFETY PAYROLL EXPENSES	Cares Act		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 371 APPROVING APPROPRIATION TRANSFER FOR DJFS NOVEMBER MANDATED SHARE PLACEMENT COSTS (\$16,341.58) AND OCTOBER PLACEMENT COSTS (\$50,272.26); SEVERAL APPROPRIATION TRANSFERS FOR BUDGET ADJUSTMENTS IN PUBLIC ASSISTANCE (\$325,000.00); AND SUPPLEMENTAL APPROPRIATIONS TO PUBLIC ASSISTANCE AND CHILDREN SERVICES (\$125,000.00) TO COVER ANTICIPATED EXPENSES THROUGH END OF THE YEAR	DJFS	\$16,341.58 \$50,272.26 \$325,000.00 \$125,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 372 APPROVING SUPPLEMENTAL APPROPRIATION TO PUBLIC DEFENDER (\$30,000.00)	Public Defender	\$30,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – Tom Fullen - Eagle 99, Craig Shoup – News Messenger Elected Officials – Chris Hilton – Sheriff.			



<b>Public Discussion</b>	Tom Fullen asked about the budget process. Commissioners noted the General Fund budget is done and we are waiting to complete a couple non-general fund budgets before approving by resolution. They all thanked the elected officials and department heads for the great work on completing the budgets according to the timeline			
<b>* Adjournment (10:01am)</b>	With business completed for the day the meeting was adjourned.			<b>* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3</b>

**Signature of:**

*Kay E. Reiter*

Kay E Reiter, President

*Russ Zimmerman*

Russ Zimmerman, Vice President

*Scott Miller*

Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:

*Theresa Cooney*

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio